



# *The Borough of Sayreville*

## AGENDA MEETING AGENDA

May 22, 2023

### 1. CALL TO ORDER

- a) Salute to Flag
- b) Statement of Publication
- c) Roll Call

### 2. GENERAL DISCUSSION

#### - Admin. & Finance

- 1) Authorization to readvertise for RFP's for the SERA Investigation. - Approve/Deny
- 2) Petition received from Cablevision of Raritan Valley to relocate its office from 2909 Washington Road to 1028 Route 9, Old Bridge. - Approve/Deny
- 3) Application for Social Affair Permit received from the following:
  - a) Sayreville PBA Local 98 to serve beer and wine at the PBA Summerfest on August 26, 2023 from 12pm-5pm at Burke's Park.
  - b) VFW Old Bridge Memorial Post 7508 to serve beer and wine at their 3<sup>rd</sup> Annual Memorial Bike Wash on June 3, 2023 from 12pm-5pm at their post. - Approve/Deny
- 4) Authorization to award a contract to Yorktel through NJ State Contract T1466/A81125 for the installation of AV Upgrades to Room 308 in an amount not to exceed \$17,9303.17. - Resolution Needed
- 5) Authorization to scrap thirteen (13) filing cabinets which are no longer needed for public use. - Resolution Needed
- 6) Authorization to apply for a Lead Grant Assistance Program with the Department of Community Affairs in an amount of \$21,400.00. - Resolution Needed

#### - Planning & Zoning

#### - Public Safety

- 1) Request to travel received from the following:
  - a) Engine Co. No. 1 to attend a wedding on June 29, 2023 in Budd Lake, NJ. - Approve/Deny
- 2) Authorization to award a contract to Commercial Interiors Direct for carpeting at the Public Safety Complex through the Hunterdon County Education Services Commission Co-op Contract #208 in the amount of \$134,872.35. - Resolution Needed
- 3) Authorization to award a contract for Janitorial Services at the Public Safety Complex. (Proposals were received on May 17, 2023 and are being evaluated). - Resolution Needed

#### - Public Works

- 1) Authorization for the Fire Department to use three (3) vehicles taken out of service and no longer for public use, for extrication training. Following the training approval hereby granted for this vehicle to be scrapped. - Resolution Needed
- 2) Authorizing to scrap two (2) vehicles which are no longer needed for public use and in very poor condition. - Resolution Needed
- 3) Authorization to purchase one (1) John Deere 624 P Wheel Loader from Jesco, Inc. through Sourcewell Contract 032119-JDC in an amount not to exceed \$368,554.00. - Resolution Needed



# *The Borough of Sayreville*

## AGENDA MEETING AGENDA

May 22, 2023

- 4) Authorization to purchase 95 Gallon Automated Refuse cans from IPL North America, Inc. through HGAC Buy Contract RC01-21 in an amount not to exceed \$46,258.05.  
- Resolution Needed
- 5) Authorization for the Board of Education to use the Portable Stage for their graduation ceremonies from June 15-June 20, 2023.  
- Approve/Deny
- 6) Request received from the Residents of Cori Street between Donna and Such Street to hold a Block Party on July 1, 2023 from 2pm-11pm.  
- Approve/Deny

### **- Recreation**

- 1) Authorization to amend Chapter 27 of the Revised General Ordinances.  
- Ordinance Needed
- 2) Application for Special Event received from the following:
  - a) Masjid Sadar & Community Center to hold a prayer service on June 29, 2023 at Kennedy Park from 7:30am-2pm.  
- Resolution Needed

### **- Water & Sewer/Environmental**

- 1) Authorization to award a non-fair and open contract to Motion AI for the installation of a VFD Drive at the Water Treatment Plant in an amount not to exceed \$19,500.00.  
- Resolution Needed
- 2) Authorization to award contracts for Water Department Chemicals (bids are being received on June 13, 2023).  
- Resolution Needed

### **➤ Business Administrator - Glenn Skarzynski**

- 1) Authorization to promote Jennifer Betzler from Clerk 1 Part-time to Keyboarding Clerk 1 Full-time in Office on Aging, effective June 1, 2023.  
- Approve/Deny
- 2) Authorization to promote Jessica Sellito to Clerk 4 in the Water & Sewer Department, retroactive to May 16, 2023.  
- Approve/Deny
- 3) Authorization to promote Mark Dobiszewski to Sewer Repairer 1 in the Water & Sewer Department, retroactive to May 16, 2023.  
- Approve/Deny
- 4) Authorization to promote John Dragotta, Joshua Misiewicz and Colby Redfield to Sewer Repairer 2 in the Water & Sewer Department, retroactive to May 16, 2023.  
- Approve/Deny
- 5) Authorization to promote Robert Caramella, Edward Kern and Michael Klosek to Water Repairer 1 in the Water & Sewer Department, retroactive to May 16, 2023.  
- Approve/Deny
- 6) Authorization to promote Kenny Huff & Derek Kopek to Water Repairer 2 in the Water & Sewer Department, retroactive to May 16, 2023.  
- Approve/Deny
- 7) Authorization to promote Michael Gerbasio & Jeffrey Downs to Senior Water Treatment Plan Operator Licensed in the Water & Sewer Department, retroactive to May 16, 2023.  
- Approve/Deny
- 8) Authorization to promote John Imundo to Senior Water Treatment Plant Repairer in the Water & Sewer Department, retroactive to May 16, 2023.  
- Approve/Deny



# *The Borough of Sayreville*

## AGENDA MEETING AGENDA

May 22, 2023

- 9) Authorization to promote Paul Conlon & Aaron Smith to Laborer 2 in the Water & Sewer Department, retroactive to May 16, 2023. - Approve/Deny
- 10) Authorization to amend AFSCME Salary Guide to add the titles of Senior Pumping Station Operator and Senior Pump Station Attendant in the Water & Sewer Department. - Ordinance Needed
- 11) Authorization to amend the Management Salary guide to include Assistant Tax Collector and adjust salary range for Deputy Tax Assessor. - Ordinance Needed
- 12) Authorization to amend SAMS Salary Guide to add the title of Assistant Supervisor Water & Sewer in the Water & Sewer Department and adjust salary range for the Fire Official. - Ordinance Needed
- 13) Authorization to appoint Edmonda Nesimi to Part-time Clerk in the Water Department, effective June 1, 2023. - Approve/Deny
- 14) Authorization to appoint Daniel Celidonio to Full-time Building Inspector HHS in the Construction Office, effective June 16, 2023. - Approve/Deny
- 15) Authorization to engage the firm of Citta, Holzapfel & Zabarsky of Toms River, NJ to perform a personnel investigation in an amount not to exceed \$2,500.00. - Resolution Needed
- 16) Authorization to promote Fallon Hartman to Senior Cashier in the Tax Collector, retroactive to May 16, 2023. - Approve/Deny
- **C.F.O. – Denise Biancamano**
  - 1) Authorization to refund escrow to New Cingular Wireless in the amount of \$760.25. - Resolution Needed
- **BOROUGH ENGINEER -Jay Cornell**
  - 1) Sayreville Shopping Plaza, LLC (Dunkin Restaurant) Site Plan – Bond Release Request (Report Attached).
  - 2) NJ Transportation Trust Fund – 2024 Municipal Aid Program (Verbal Report).
- **BOROUGH ATTORNEY – Sean Kean**

### 3. EXECUTIVE SESSION

❖ Litigation

4. PUBLIC PORTION Mayor will open to public – \*5 Minute Limitation.

### 5. ADJOURNMENT

**\*\*DISCLAIMER\*\* All meetings of the Mayor and Council are subject to additions, deletions and amendments.**